

Licensing Section, Town Hall, Crawley, West Sussex, RH10 1UZ

# Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this04 (pl)6.005 i(s0r(t)-4.004 nsa enij)@tt0g apitals. In all cases, ensure that your answers are inside the licensing authority will give to you writte

n acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

Title	Mr Mrs Miss	] Ms Other (please	state)	
Surname				
Forenames	-			
3. Your date of birth				
4. Your place of birth				
5. National Insurance Number 5. 15. 1				

THE WHITE KNIGHT, WORTH ROAD, POUNDHILL, CRAWLEY

WEST SUSSEX RH10 7DY

# 8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)

Post town

Postcode

3. The licensable activities	
Please state the licensable activities that you intend to carry on at t licensable activities you intend to carry on). (Please read note 6)	he premises (please tick all
The sale by retail of alcohol	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	
The provision of regulated entertainment (Please read note 7	
The provision of late night refreshment	
Are you giving a late temporary event notice?) (Please read note 8)	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)	

Please state the times during the event period that you propose to carry o98 (at )- ( )ed b e activities.

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?		No
If (t)-4.00.5 334.348 0.48 0.49.044.34 118.34 12.6 re q 51.8.7g /T		

If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police

If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising

# **NOTES**

#### <u>General</u>

In these notes, a person who gives a temporary event notice is called a "premises user". The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

<u>First</u>, it will issue a counter notice if there is an objection to a late temporary event notice (see note 8 below).

<u>Secondly</u>, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly,

I

Note 3

Indoor sporting events: no lice

If you are uncertain whether or not the activities that you propose are licensable, you should contact your licensing authority for further advice.

Note

## Note 14

The holder of a valid personal licence issued under the Licensing Act 2003 may give up to 50 temporary event notices in any calendar year subject to the other limitations in the 2003 Act. A proposed premises user who holds such a licence should give the details requested.

### Note 15

As stated under Note 12, a personal licence holder (issued under the Licensing Act 2003) may give up to 50 temporary event notices (including 10 late notices) in any calendar year. An individual who does not hold a personal licence may only give 5 temporary event notices (including 2 late notices) in England and Wales in any calendar year. A calendar year is the period between 1st January to 31st December inclusive in any year.

If an event straddles two calendar years, it will count against the limits on temporary event notices (15 for each premises, 21 days for each premises, 50 per personal licence holder and 5 for non-holders) for each year. However, only one notice needs to be given.

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. Note 15

Note 18