



Licensing Section, Town Hall, Crawley, West Sussex, RH10 1UZ

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)

Post town

Postcode

9. Alternative contact details (if applicable)

Telephone numbers:

Daytime

Evening (optional)

Mobile (optional)

Fax number (optional)

E-Mail address  
(if available)

## 2. The premises

Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references)

Love Bean Café, 2 The Pavement, Crawley, RH10 ()

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.



Date of expiry	I just apply for certificate last year,
Any further relevant details	

### 5. Previous temporary event notices you have given

(Please read note 14 and tick the boxes that apply to you)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input type="checkbox"/>	No x
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No x

### 6. Associates and business colleagues

(Please read



Date	
Name of Officer signing	

## **NOTES**

### **General**

In these notes, a person who gives a temporary event notice is called a “premises user”.

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which

Where the temporary event notice or a notice specifying the nominated person is not displayed, a constable or an authorised person (for example, a licensing officer, fire officer or environmental health officer) may require the premises user to produce the temporary event notice for examination. Similarly, where the nominated person has the temporary event notice in his custody, a constable or authorised person may require that person to produce it for examination. Failure to produce the temporary event notice without reasonable excuse would be an offence.

- (i) it should also be noted that the following, among other things, are offences under the Licensing Act 2003:
- (ii) the sale or supply of alcohol to children under 18 years of age (maximum fine on conviction is an unlimited fine);
- (iii) allowing the sale of alcohol to children under 18 (max. fine on conviction is an unlimited fine);
- (iv) knowingly allowing the consumption of alcohol on the premises by a person aged under 18 (maximum fine on conviction is an unlimited fine);
- (v) allowing disorderly behaviour on the premises (maximum fine on conviction is a fine not exceeding level 3 on the standard scale, currently £1,000);
- (vi) the sale of alcohol to a person who is drunk (maximum fine on conviction is a fine not exceeding level 3 on the standard scale, currently £1,000);
- (vii) obtaining alcohol for a person who is drunk (maximum fine on conviction is a fine not exceeding level 3 on the standard scale, currently £1,000);
- (viii) knowingly allowing a person aged under 18 to make any sale or supply of alcohol unless the sale or supply has been specifically approved by the premises user or any individual aged 18 or over who has been authorised for this purpose by the premises user (maximum fine on conviction is a fine not exceeding level 1 on the standard scale, currently £200); and
- (ix) knowingly keeping or allowing to be kept on the premises any smuggled goods which have been imported without payment of duty or which have otherwise been unlawfully W\*n BT /TT0 11.04 T



## **Note 2**

For the purposes of the Licensing Act 2003, "premises" means any place. Premises will therefore not always be a building with a formal address and postcode. Premises can include, for example, public parks, recreation grounds and private land.

If a premises licence or club premises certificate has effect in relation to the premises (or any part of the premises) which you want to use to carry on licensable activities, it is possible that any conditions which apply to the licence or certificate may be imposed on the temporary event notice if certain pre-conditions are met. These pre-conditions are that the police or the local authority exercising environmental health functions object to the notice an Td [r]-2n-GB loca.004 (oh04 (t)-3.995 (e)12.98 (t)-4.004 (ho ( )-4.004d95 (i)5 (c04

If you are uncertain whether or not the activities that you propose are licensable, you should contact your licensing authority for further advice.

**Note 7**

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event in relation to which the notice is given. A late notice given later than 5 working days before the event to which it relates will be returned as void and the activities described in it will not be authorised.

The number of late notices that can be given in any one calendar year is limited to 10 for personal licence holders and 2 for non-personal licence holders. These count towards the total number of temporary event notices (i.e. 50 temporary event notices per year for personal licence holders and 5 temporary event notices for non-personal licence holders).

If there is an objection from either the police or local authority exercising environmental health functions, the event will not go ahead and a counter notice will be issued.

**Note 8**

The maximum period for using premises for licensable activities unah6.005 (e act)-h16(i)5 (es unah6.005 (e act)-h

**Note 13**

The holder of a valid personal lice

**Note 17**

Under the Licensing Act 2003, all temporary event notices are given subject to a mandatory condition