



ANNEX 1

STANDARD CONDITIONS APPLICABLE TO ALL STANDARD PAVEMENT LICENCES

1. The grant of this pavement licence does not grant the licence-holder an exclusive right to use the highway site covered by the licence ("Licence Site"). Upon request, the licence-holder must give Crawley Borough Council and other public authorities including the Police, Highways Authority and other Statutory Undertakers) access to the Licence Site for emergencies, maintenance, installation, special events, improvements or any other reasonable cause. If the consequence of access is that the licence-holder is unable to use the Licence Site for any period, the licence-holder is not entitled to compensation from Crawley Borough Council or other public authority for any loss arising out of the access.

2. The licence-holder must have at all times during the currency of this pavement licence a valid Public Liability Insurance for the use of the Licence Site pursuant to this pavement licence. The insurance policy must indemnify Crawley Borough Council and West Sussex County Council against all actions, proceedings, demands, liability and claims for injury, damage or loss to users of the public highway, arising from the use of the Licence Site for the permitted purpose. The minimum level of indemnity must be £10 million respect of any one incident.

- b. preventing any use of vehicles which is permitted by a pedestrian planning order, or which is not prohibited by a traffic order,
 - c. preventing statutory undertakers having access to any apparatus of theirs under, in, on or over the highway, or
 - d. preventing the operator of an electronic communications code network having access to any electronic communications apparatus kept installed for the purposes of that network under, in, on or over the highway.
8. Where the furniture to be put on the relevant highway consists of seating for use by persons for the purpose of consuming food or drink, the licence-holder must make reasonable provision for seating where smoking is not permitted. This should include:
- a. clearly identifiable smoking and non-smoking areas with no smoking signage displayed in the non-smoking areas; in accordance with Smoke-free (signs) regulations 2012
 - b. no ash trays or similar receptacles to be provided or permitted on furniture in non-smoking areas, and
 - c. Licence holders should provide a minimum 2 metre distance between non-smoking and smoking areas, wherever possible
9. The method of marking the boundary of the licensed area must be agreed between the licence holder and Officers of Crawley Borough Council. Whatever method is agreed a 2-metre clear walkway must be maintained for the use of pedestrians.
- a. Clear routes of access along the highway must be maintained, taking into account the needs of disabled people, and the recommended minimum footway widths and distances required for access by mobility impaired and visually impaired people as set out in Section 3.2 of [Inclusive Mobility. A Guide to Best Practice on Access to Pedestrian and Transport Infrastructure \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/412222/inclusive-mobility-a-guide-to-best-practice-on-access-to-pedestrian-and-transport-infrastructure.pdf)

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16. All potential obstructions must be removed from the Public Highway when the premises are closed to prevent a safety hazard to pedestrians, particularly during the hours of darkness.
17. The licence-holder should ensure that they use the Licence Site in a safe and orderly manner, thereby ensuring that any safety risk or nuisance to customers, other users of the Public Highway or any adjacent land or premises, is minimised.
18. The licence-holder must ensure that their use of the Licence Site does not interfere with

31. The Licence Holder is required to display the attached Licence in a prominent position in a front window, or door, of the premises so that it is visible to any person.

32.

ANNEX 2

PLAN OF TRADING AREA



