



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:-**

176/16/1630/PERS Horsham District Council

**Annex 1 –Mandatory Conditions**

- 1 If this premises licence authorises the supply/sale of alcohol, the following two conditions apply:
  - (i) No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated supervisor does not hold a personal licence or his personal licence is suspended.
  - (ii) Every supply/sale of alcohol under the premises licence must be made or authorised by a person

5. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or

## **Annex 2 – Conditions consistent with the Operating Schedule:-**

(Conditions 8-15 included on the licence following minor variation 26.09.16) 16/01956/LAPRE.

- 1) The CCTV system shall be in operation incorporating a camera covering the entrance door.
- 2) The CCTV system shall be capable of providing an image which is regarded as the identification standard.
- 3) The CCTV system shall incorporate a recording facility any recording will be retained and stored in a suitable manner for a minimum of one calendar month.
- 4) A system to be in place to maintain the quality of the recording image with complete audit trail.
- 5) The CCTV system shall be fully operational throughout the hours the premises are open for any licensable activity.
- 6) The precise position of the cameras may be agreed with the police from time to time.
- 7) Adequate waste receptacles shall be provided in and immediately outside the premises
- 8) The CCTV system will record on motion activation only.
- 9) Access to the equipment and recordings will be provided to the Police or other relevant Officers of a responsible authority within 24 hours of the request being made.
- 10) Contact details of the Retailer will be kept on site and made available to the Police or other relevant Officers of a responsible authority for the purpose of obtaining access to the equipment and recordings.
- 11) Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken (minimum of every 6 months). Training records can be made available for inspection upon reasonable request by the Police or other relevant Officers of a responsible authority.
- 12) Refusals log will operated and maintained and will be produced to a relevant Officer of the Police or other relevant Officer of a responsible authority upon reasonable request.
- 13) An incident log will be operated and maintained and will be produced to a relevant Officer of the Police or other relevant Officers of a responsible authority upon reasonable request.
- 14) A challenge 25 policy will be operated at the premises. Acceptable form of identification are a passport, photo-card driving licence and a PASS accredited identification card.
- 15) Spirits (with the exception of sprit mixers and premixed sprit drinks) will be located behind the counter.
- 16) The premises licence holder shall be permitted to display bulk stacks, wine towers and chilled promotional offerings throughout the store that may not necessarily be shown on the plan. The locations may be subject to change but will be contained within the red lined licensable area shown on the plan attached to the Premises Licence. The display of bulk stacks will not be located where they may impact on the ability of customers to use exits or escapes routes without impediment.

## **Annex 3 – Conditions attached after a hearing by the licensing authority:-**

Not Applicable

